



Final Report Form  
Artist Fast Track Grant Program

P.O. Box 3, Chloe, WV 25235  
(304) 655-8255

COMPLETE AND RETURN THIS FINAL REPORT FORM 30 DAYS AFTER THE FINAL DATE OF YOUR PROJECT, BUT NO LATER THAN JUNE 30. Attach any printed matter produced by this project. You will not receive the final installment of your grant until ORBI has received your final report. Return to: Bill Howley, ORBI, P.O. Box 3, Chloe, WV 25235.

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home phone \_\_\_\_\_ Email \_\_\_\_\_

Date that project was completed \_\_\_\_\_

1. Describe what actually happened with your project. Include dates and places of all events, meetings or performances. Also include the names of sponsoring organizations, artists or businesses that were involved in your project.

2. Describe the impact of this project on your artistic work and your professional development as an artist. (In addition to this written response, please email the answer to Item 2 to the Project Director at [bhres@wvadventures.net](mailto:bhres@wvadventures.net). Your final report will not be complete until this section has been emailed to the Project Director.)

3. Financial Report (attach additional details if needed):

Project Income - cash

	As budgeted on application form	Actually received
Fast Track grant funding (include full amount of grant even though you have only received 75% to date)		
Applicant cash contribution (no applicant contribution is required by grant program)		
Other		

Total Cash Income		
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Project Expenses - cash

	As budgeted on application form	Actually spent
Workshop or class registration fee		
Exhibit fee		
Lodging		
Travel		
Design/Printing		
Shipping costs		
Supplies for display		
Space rental		
Equipment rental		
Other allowable expenses (specify):		
Total Cash Expenses		

**NOTE: Total Cash Income must equal Total Cash Expenses.**

I certify that all information in this final report, including all attachments, is complete and accurate.

\_\_\_\_\_

Date

\_\_\_\_\_

Signature - Title